

# 2026 REQUEST FOR CUSTOM CLEANING SERVICES



**\*Online ordering services available at [www.pittsburghcc.com](http://www.pittsburghcc.com)**

(PLEASE PRINT)

Name of Event	Event Dates	Booth #
Company Name	Phone #	Fax #
Company Address	City/State	Zip Code
Email Address		
Authorized By	Signature	Date

Type of Service	Booth Area in Square Footage	*Advance Rate	Standard Rate	Daily Vacuum Cost (Sq. Footage x Rate)
Daily Vacuum		\$0.37 / sq. ft.	\$0.51 / sq. ft.	\$
Service needed (check box): <input type="checkbox"/> Prior to show opening <input type="checkbox"/> Day 2 <input type="checkbox"/> Day 3 <input type="checkbox"/> Day 4 <input type="checkbox"/> Day 5				

**Advanced Rate pricing:**

In order to receive Advance Rate, the order form with payment (US Dollars) must be received 15 days prior to first exhibitor move-in day.

Total Days Needed	
Subtotal	
Tax (7%)	
<b>Total</b> (Total Days x Daily Vacuum Cost + 7%)	

Periodic Porter Service	Dates Service Needed	Begin Service Time (AM/PM)	End Service Time (AM/PM)	Total Hrs.	Rate	Total
Removal of trash and boxes from the booth area every 20 minutes within the time requested. (2 hour minimum)					\$65.10 / hr	
					\$65.10 / hr	
					\$65.10 / hr	
					\$65.10 / hr	
<b>Note: This service is an additional trash removal service. Normal daily trash removal is completed at the end of the show day. Trash should be place in front of booth.</b>					Subtotal	
					Tax (7%)	
					<b>Total</b>	

**Total for all Custom Cleaning Services:**

**PLEASE NOTE**

- There will be a \$30.00 fee for returned checks
- Payment in full must be rendered prior to delivery of service
- Check, Visa, MasterCard, American Express, & Discover accepted online
- Prices effective January 1–December 31, 2026
- A receipt for services is available upon request.

\* In order to receive the ADVANCE rate, the order form, with payment (US Dollars) must be received 15 days prior to first move-in day

The David L. Lawrence Convention Center is proud to be PCI Compliant and will not receive Credit Card Orders via email.

To pay for Services with a Credit Card, please visit [www.pittsburghcc.com/exhibitors/exhibitor-services](http://www.pittsburghcc.com/exhibitors/exhibitor-services) and order online.

To pay by check, please mail this form with payment to:

Exhibitor Services Department, David L. Lawrence Convention Center

1000 Fort Duquesne Blvd., Pittsburgh, PA 15222, Phone: (412) 325-6102, Fax: (412) 325-6009, [exhibitorservices@pittsburghcc.com](mailto:exhibitorservices@pittsburghcc.com)