

2026 REQUEST FOR CUSTOM CLEANING SERVICES



***Online ordering services available at www.pittsburghhcc.com**

(PLEASE PRINT)

| | | |
|-----------------|-------------|----------|
| Name of Event | Event Dates | Booth # |
| Company Name | Phone # | Fax # |
| Company Address | City/State | Zip Code |
| Email Address | | |
| Authorized By | Signature | Date |

| Type of Service | Booth Area in Square Footage | *Advance Rate | Standard Rate | Daily Vacuum Cost (Sq. Footage x Rate) |
|--|--|------------------|------------------|---|
| Daily Vacuum | | \$0.37 / sq. ft. | \$0.51 / sq. ft. | \$ |
| Service needed (check box): | <input type="checkbox"/> Prior to show opening <input type="checkbox"/> Day 2 <input type="checkbox"/> Day 3 <input type="checkbox"/> Day 4 <input type="checkbox"/> Day 5 | | | |
| Advanced Rate pricing: In order to receive Advance Rate, the order form with payment (US Dollars) must be received 15 days prior to first exhibitor move-in day. | Total Days Needed Subtotal Tax (7%) Total <small>(Total Days x Daily Vacuum Cost + 7%)</small> | | | |

| Periodic Porter Service | Dates Service Needed | Begin Service Time (AM/PM) | End Service Time (AM/PM) | Total Hrs. | Rate | Total |
|--|-------------------------|-------------------------------|-----------------------------|--------------|--------------|-------|
| Removal of trash and boxes from the booth area every 20 minutes within the time requested. (2 hour minimum) | | | | | \$65.10 / hr | |
| | | | | | \$65.10 / hr | |
| | | | | | \$65.10 / hr | |
| | | | | | \$65.10 / hr | |
| <i>Note: This service is an additional trash removal service. Normal daily trash removal is completed at the end of the show day. Trash should be place in front of booth.</i> | | | | Subtotal | | |
| | | | | Tax (7%) | | |
| | | | | Total | | |

Total for all Custom Cleaning Services:

PLEASE NOTE

- There will be a \$30.00 fee for returned checks
- Payment in full must be rendered prior to delivery of service
- Check, Visa, MasterCard, American Express, & Discover accepted online
- Prices effective January 1–December 31, 2026
- A receipt for services is available upon request.

** In order to receive the ADVANCE rate, the order form, with payment (US Dollars) must be received 15 days prior to first move-in day*

The David L. Lawrence Convention Center is proud to be PCI Compliant and will not receive Credit Card Orders via email.

To pay for Services with a Credit Card, please visit
www.pittsburghhcc.com/exhibitors/exhibitor-services and order online.

To pay by check, please mail this form with payment to:

Exhibitor Services Department, David L. Lawrence Convention Center

1000 Fort Duquesne Blvd., Pittsburgh, PA 15222, Phone: (412) 325-6102, Fax: (412) 325-6009, exhibitorservices@pittsburghhcc.com